

## Executive Report Grading Sheet

Name 1 \_\_\_\_\_ Name 2 \_\_\_\_\_ Date \_\_\_\_\_ Score \_\_\_\_/100

|                            |   | Possible | Score | Comments |
|----------------------------|---|----------|-------|----------|
| Technical<br>Work<br>(65%) | Clear objective in introduction   | 5        |       |          |
|                            | Appropriate detail of experimental methods and apparatus  | 5        |       |          |
|                            | Appropriate figure(s), graph(s), tables(s) to adequately support results and conclusions                  | 10       |       |          |
|                            | Results and Discussion with appropriate analysis, accurate results, clear logic, and persuasive arguments | 30       |       |          |
|                            | Clear conclusions and recommendations supported by the data   | 15       |       |          |
| Writing<br>(35%)           | Organization that includes appropriate headings   | 5        |       |          |
|                            | Quality of communication – clarity, precision, conciseness  | 20       |       |          |
|                            | Grammar, spelling, and appropriate length   | 10       |       |          |